

This form is incorporated in the "portfolio holder decision report template" and should only be used on its own if:  
(a) it records a key decision taken by an officer (although it should for preference be used in association with a report); or  
(b) A decision is urgent and there is not time to write a report.

## RECORD OF DECISION

The law says that this form (or an equivalent) must be used in the following situations:

- any decision taken by an individual councillor
- a key decision taken by a council officer.

These types of decision are normally subject to call in. If you wish to exempt your decision from call-in on the grounds of urgency, then paragraph 8 must be completed. If the decision is not urgent then paragraph 8 should be deleted.

### 1. List of documents considered.

Guidance/Letters and FAQ's issued by HM Government regarding Additional Restrictions Grants.

Past ARG policies: -

Phase 1 – PH decision PH/20/03  
Phase 2 – Executive decision E/20/31  
Phase 3 – Executive decision E/20/43  
Phase 4 – PH decision PH/21/01  
Phase 5 – PH decision PH/21/02  
Phase 6 – Executive decision E/21/34

### 2. Summary of any other consultation

It's not necessary to include any consultation referred to in documents listed in 1.

Both opposition Group Leaders have been consulted on the proposal below. Both were supportive of the proposition(s).

### 3. Date of decision

**7 February 2022**

### 4. Decision

**To authorise the Chief Executive to introduce a new policy and to allocate / pay monies for a final phase (phase 7) of Additional Restrictions Grant that provides: -**

**(i) Support to public houses (£1,000 per business / location), hospitality and leisure businesses (£1,000 per business / location), independent retailers (£500 per business / location) and taxi and private hire drivers (£225 each) who qualified under phases 2 & 3 of the ARG policy.**

**(ii) A new application process to provide support to Ipswich-based independent travel companies and businesses in the personal care sector that operate from rated premises and who have been severely impacted by the rise in the Omicron variant of Covid. This should have a sliding scale of payments from £500 to a maximum of £3,000 per business.**

**(iii) If there is still funding unused / unallocated by mid-March, the remaining funding is to be distributed to the business supported category (i) above (in a manner to be determined by the Chief Executive).**

5. Reasons for decision

To enable the Council to effectively administer the new grant and ensure money is paid out in a timely manner (i.e. by the Government closing date of 31<sup>st</sup> March 2022).

It is anticipated that there will be about £500,000 to allocate via this phase and it is anticipated that spend within point (i) will be around £300,000 and spend within point (ii) is likely to be a maximum of around £200,000.

6. Alternatives considered and rejected

The alternative considered was to wait for a formal report to Executive. This would mean that there would be a delay in providing support to local businesses and missing the Government's deadline of all funding being paid by the 31<sup>st</sup> March 2022.

7. Conflicts of interest

Name of all Executive members who were consulted AND declared a conflict of interest	Nature of interest	Did Standards Committee give a dispensation for that conflict of interest? (if yes give details and date of dispensation)
None		

8. Exemption from call in

I certify that this decision is urgent and therefore exempt from call-in for the following reasons:

This decision is certified as being exempt from call in to enable the Phase 7 of the Additional Restrictions Grant to be implemented and grants issued without delay.

Signed



Councillor David Ellesmere

**FOR COUNCILLOR SERVICES USE:**

Reference:

**PH/21/04**

Title:

**Additional Restrictions Grant – Phase 7**

This decision is

**FOR PUBLICATION**

Date of publication/Circulation to Councillors:

**7 February 2022**